MINUTES
AUTO-ID TECHNICAL COMMITTEE MEETING
Radisson Hotel, Bismarck North Dakota
Wednesday, June 20, 2012

Members Present:
Sprague Ackley, Intermec
Kirk Kikirekov, HIBCC AU, Committee Chair
Harry Manolopoulos, MiSim
Pat DeGrace, Hospira, HIBCC Board Rep

Members Absent:
Napoleon Monroe, Henry Schein
In Mun, HCA
Sheri Hudson, Northwestern Memorial Hospital

Guests Present:
Dewey Schlittenhard, St Alexius Medical Centre

HIBCC Staff Present:
Robert Hankin, HIBCC President

Call to Order
This meeting was called to order by the Chair, Kirk Kikirekov at 8:00 a.m.

Anti-Trust Policy and Conflict of Interest Statement
The Anti-Trust Policy and Conflict of Interest (COI) Statement were reviewed. Committee members were instructed to return signed copies of the COI to HIBCC staff.

Approval of Agenda
A motion was made by Harry Manolopoulos and seconded by Sprague Ackley to approve the agenda for the June 2012 AITC Meeting.

Approval of Minutes
Motion was made by Harry Manolopoulos, seconded by Sprague Ackley and approved unanimously to accept the minutes of Auto-ID Technical Committee Meeting held on December 2, 2011.

HIBC 5.0 Syntax Standard
The Chair noted that the Syntax Standard – ANSI/HIBC 5.0-2011, Health Industry Barcode (HIBC) Syntax Standard 2/23/2012 - has been published by ANSI, and notice of the publication was made in ANSI Standards Action Vol. 43, #9 – March 2, 2012. The Chair provided a copy of the notice by ANSI.

Amendments to Supplier Labeling Standard
The Committee entered into discussions regarding minor amendments to the Supplier Labeling Standard. The main point of discussion centered on amending the standard to include rule within the SLS to prohibit the re-use of UPN’s by manufacturers.
The committee agreed to consider the inclusion of a comment at the December AITC meeting. The Chair agreed to draft the appropriate wording to insert the rule amending the standard.

The Committee also discussed the inclusion of alpha characters for packaging level indicator in order to provide a greater range of indicators. After some discussion, the Committee agreed that this was not warranted, and it was agreed to not pursue further at this stage.

**New Business**
The Committee entered into a discussion about the definition of the Universal Product Number (UPN). There was some disagreement about the format of the UPN by some Committee members. It was therefore agreed to draft a new HIBC 6.0 standard. This standard would be a brief document that will provide a UPN definition.

The Chair tabled the email, and draft ISO document as emailed by Craig Harmon; regarding the ISO Working Group ISO/TC 215 developing a draft Standard for Automatic ID and data capture marking and labeling – Subject of care and Individual Provider.

The Committee agreed to take the following action in relation to this:

- HIBCC to contact ISO contact for this draft standard to have HIBCC included as a liaison to this working group.
- Work with this working group to have the HIBCC PAS and other relevant HIBCC standards acknowledged as relevant documents by the working group.

**Adjourn**
The meeting was adjourned at approximately 14:30PM.