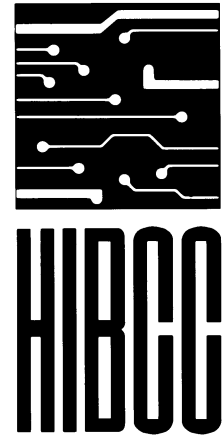✗

MINUTES
AUTO-ID TECHNICAL COMMITTEE MEETING
Hyatt Regency Cambridge, Cambridge, Massachusetts
Friday December 2, 2011

Committee Members Present:
Sprague Ackley, Intermec
Sheri Hudson, Northwestern Memorial Hospital
Kirk Kikirekov, HIBCC AU, Committee Chair
Harry Manolopoulos, MiSim
Napoleon Monroe, Henry Schein
In Mun, HCA
Pat DeGrace, Hospira, HIBCC Board Rep

Guests Present:
Dewey Schlittenhard, St Alexius Medical Centre, HIBCC Board Member

HIBCC Staff Present:
Robert Hankin, HIBCC President

Call to Order
This meeting was called to order by the Chair, Kirk Kikirekov at 8:10 a.m.

Anti-Trust Policy and Conflict of Interest Statement
The Anti-Trust Policy and Conflict of Interest (COI) Statement were reviewed. Committee members were instructed to return signed copies of the COI to HIBCC staff.

Approval of Agenda
A motion was made by Napoleon Monroe and seconded by Sheri Hudson to approve the agenda for the December AITC Meeting, with the inclusion of a "New Business" item to the Agenda.

Approval of Minutes
Motion was made by Harry Monolopoulos, seconded by Napoleon Monroe and approved unanimously to accept the minutes of Auto-ID Technical Committee Meeting held on June 16 2011.

Approval of Committee Roster
A motion to maintain the current Committee roster was made by Sheri Hudson, seconded by Monroe and approved unanimously. It was noted that Lu Figarella had resigned his position as the AITC's Individual Expert, citing work-related conflicts.

Ballot to Publish Syntax Standard
Kikirekov reported that HIBC 5.0 Syntax standard had been through the 6 week public comment period as required by ANSI and that no comments were received. A ballot to initiate the BSR-9 for final approval was then distributed. An affirmative vote was unanimous.

Australia Case Study
Kirk Kikirekov (Chair) presented a case study of the hTrak implementation for point of use data capture at the Royal Melbourne Hospital.

Simplified Guideline for Implementing the SLS
The Chair initiated a discussion about the need to write a simplified guideline that explains to a new user how to produce barcodes for their products. Robert Hankin explained that the need for this came out of the number of calls received at the HIBCC office from new labelers, who were generally small companies, and that did not have the resources to hire technical staff to work out how to apply a HIBC formatted barcode to their labels.

The Chair tabled a draft Guideline, but it was felt that even this was too complicated for these small companies, but was more suited as an "intermediate" level Guideline.

In the ensuing discussions, a general consensus was reached to do the following:

- Kirk Kikirekov (Chair) would write a 2 page, very simple guideline.

- Sprague Ackley suggested that the HIBC data formatter on the HIBCC website be extended to create barcodes that can be printed or saved as JPG files. Bob Hankin stated that he would investigate how best to implement Sprague's suggestion.

- The Committee reviewed the Intermediate Guideline and concluded that a simplified version should be created. Kirk Kikirekov (Chair) tabled consideration of the Intermediate version so that the Committee could turn its attention to a new simplified version.

Wikipedia Article
The Chair initiated a discussion on the draft Wikipedia article, and the need to revise and create more reference articles in order to satisfy Wikipedia standards.

Robert Hankin gave a historical account of how HIBCC was formed, and the Committee felt that this information was important to be included in the article as a statement of the facts behind the formation. This includes the fact that HIBCC was essentially formed by the hospital groups (Providers) in the USA.

In the ensuing discussions, a general consensus was reached to do the following:

- Robert Hankin to include a historical account of the formation of HIBCC.
- Based on this, Robert Hankin and Kirk Kikirekov to produce a list of complimentary articles that can be written on Wikipedia (and therefore referenced to the main article), and to be delegated to the Committee members. For example, articles can be written on:
    - The UPN, its history (how it came about), and structure etc.
    - The Positive Identification for Patient Safety (PIPS) standard
    - The Supplier Labeling Standard (SLS)
    - The Provider Application Standard (PAS)
    - The Health Industry Number (HIN) Database.

Status/Future Directions on published standards
It was agreed to re-open the Supplier Labeling Standard (SLS) to include the following changes:

- Explicit statement in the SLS to prohibit the re-issue of HIBC primary (HIBCC-UPN) to products.

- Extend the Packaging Level Indicator's to alpha characters, so that a much greater level of package levels can be included. Sprague Ackley mentioned that some suppliers had expressed concern that the current standard only permits 8 packaging levels (9 being reserved for variable quantity packaging), and that this was not always sufficient to meet the needs of the Supplier/Manufacturer. By including the alpha characters, it will be possible to have up to 34 packaging levels.

The Committee will redraft the SLS to include the above changes. When, in the opinion of the Committee the SLS is ready for public comment, HIBCC will submit a PINS to ANSI to re-open the standard.

New Business
Sprague Ackley raised the issue of what standards existed for the cleaning of devices (e.g. hand held computers), within operating rooms, and whether there was a need for such a standard to be drafted by HIBCC to give guidance on this issue. Kirk Kikirekov advised that the requirement for such devices is that they are able to be cleaned using "Hospital Grade Disinfectants". Sheri Hudson concurred that this is the common practice for such devices, and that manufacturers could submit their devices to a range of tests for these hospital grade disinfectants.

Sprague Ackley also tabled the issue of application by etching (direct part marking) of serial number to surgical instruments. Sprague expressed concern that in some circles it appears that a Datamatrix in GS1-128 format is required, where the GTIN as well as serial number is required on the Datamatrix symbol. The symbol, to be able to be applied to the instrument would be so small that only a limited range of scanners, with magnification capability would be able to scan such symbols. Sprague asked whether HIBCC could meet this requirement, and thereby designing a standard that is more practical. Kirk Kikirekov advised that HIBCC has indeed recommended an approach to this (work by EHIBCC), and that using Data Identifiers it is possible to include a data string that includes only the LIC and the serial number. Kirk Kikirekov offered to share this work with the Committee.

Sprague Ackley asked the Committee whether there was a distinct name for the HIBC Primary, in much the same way that GS1 name the GTIN. Kirk Kikirekov advised that the UPN was the name of the HIBC Primary. After some discussion, it was agreed that the Primary would be referred to as the HIBC-UPN, and that this would be used in all public relations and marketing in the future.

Adjourn
The meeting was adjourned at approximately 1:15PM.