MINUTES
AUTO-ID TECHNICAL COMMITTEE MEETING
Pointe Hilton Squaw Peak Resort – Phoenix, AZ
Thursday, December 6, 2007

Members Present:
Suresh Choubey, GE Healthcare
Jeff Hutchison, Stryker Instruments (HIBCC Board Chair)
Sheri Hudson, NW Memorial Hospital/Mass. General Hospital
Kirk Kikirekov, HIBCC AU
Kevin Kite-Powell, PHS/Advocate Rx Solutions
Donna Lee, Hand Held Products, Inc.
Harry Manolopoulos, MiSim
Walt Mosher, Precision Dynamics Corp.
Rob Milne, Stryker Instruments
In Mun, HCA

Guests Present:
Sprague Ackley, Intermec
Patrick DeGrace, Hospira Worldwide, Inc.
Napolean Monroe, Henry Schein
Madhav Pappu, Tyco Electronics
Claude Ritman, Coler-Goldwater Specialty Hospital

HIBCC Staff:
Kate Diedrickson

Individual Expert:
Luis Figarella, Individual Expert

Call to Order
This meeting was called to order by Individual Expert, Lu Figarella at 9:10 a.m.

Introduction
General introductions were made.

Anti-Trust Policy and Conflict of Interest Statement
The Anti-Trust Policy and Conflict of Interest (COI) Statement were reviewed. New Committee members were instructed to return signed copies of the COI to HIBCC staff.

Approval of Agenda
Motion was made by Harry Manolopoulos, seconded by Donna Lee and approved unanimously to accept the agenda as distributed.

Approval of Minutes
Motion was made by Lee, seconded by Rob Milne and approved unanimously to accept the minutes of Auto-ID Technical Committee Meeting held on May 10, 2007.
Addition of Committee Member/Approval of Roster
Sprague Ackley and Napolean Monroe requested membership on the AITC, and Figarella stated that the AITC and the HIBCC Board, in accordance with Section 2.1 of the HIBCC SOPs, will need to vote for the addition of Ackley and Monroe to the Committee roster. Figarella also reported that Irwin Thall had contacted the HIBCC office and made a verbal request to be removed from the Committee.

The revised roster was reviewed and a motion was made by Sheri Hudson, seconded by In Mun and approved unanimously to accept the addition of Ackley and Monroe and the resignation of Thall.

It was noted that Kirk Kikirekov would be appointed by the HIBCC Board to serve as the new Chair of the AITC.

Positive ID for Patient Safety Standard – ANSI/HIBC 3.0
The comments received during the public review and comment period as well as the proposed resolutions to those comments were distributed to the Committee. Collectively the members reviewed and discussed each of the proposed resolutions and agreed to accept them.

Motion was made by Manolopoulos, seconded by Lee and approved unanimously to accept all the potential resolutions for the comments received during the public review and comment period.

A second motion was made by Lee, seconded by Hudson and approved unanimously to submit ANSI/HIBC 3.0 to the Board and then to ANSI for final approval as a American National Standard.

Supplier Labeling Standard (SLS) – ANSI/HIBC 2.3
Figarella, Kikirekov and Rob Milne reviewed the comments received (from Milne) during the ANSI public review and comment period. Collectively the Committee members discussed the potential changes, and it was agreed that Figarella, Kikirekov and Milne would work on the standard in order to include the changes the Committee approved and submit the document to the HIBCC office shortly after the meeting. Since some of these changes are substantive, a second public review and comment period is required.

A motion was made by Manolopoulos, seconded by Walt Mosher and approved unanimously to submit the Draft Revision ANSI/HIBC 2.3 Health Industry Bar Code (HIBC) Supplier Labeling Standard (upon be submitted to the HIBCC office with the changes discussed today included) to the HIBCC Board and then to ANSI in order to initiate the second public review and comment period.

RFID Standard
Copies of the RFID guideline were distributed to the members.

Figarella and Kikirekov volunteered to continue working on the document and have draft ready for distribution at the next meeting. The Committee members were reminded that a PINS form has already been submitted to ANSI for this standard.

Adjourn
There being no further business, a motion was made by Manolopoulos, seconded by Hudson and approved unanimously to adjourn at 4:00 p.m.

Action Items
- HIBCC will submit the appropriate forms to ANSI for both the standards.