

## MINUTES

### **AUTO-ID TECHNICAL COMMITTEE MEETING**

Hyatt Regency Austin – Austin, Texas

Thursday, May 10, 2007



#### **Members Present:**

Suresh Choubey, GE Healthcare

Jeff Hutchison, Stryker Instruments (HIBCC Board Chair)

Sheri Hudson, NW Memorial Hospital/Mass. General Hospital

Donna Lee, Hand Held Products, Inc.

Harry Manolopoulos/MiSim

Walt Mosher, Precision Dynamics Corp.

Rob Milne, Stryker Instruments

In Mun, HCA

Irwin Thall, Precision Dynamics Corp., Chair

#### **Members Absent:**

Kirk Kikirekov, HIBCC AU

Kevin Kite-Powell, PHS/Advocate Rx Solutions

#### **Guests Present:**

Dave Catino, HCA

Patrick DeGrace, Hospira Worldwide, Inc.

Richard Kriozere, Digi-Trax Corp.

#### **HIBCC Staff:**

Kate Diedrickson

#### **Individual Expert:**

Luis Figarella, Individual Expert

#### **Call to Order**

This meeting was called to order by Chair Irwin Thall at 9:10 a.m.

#### **Introduction**

General introductions were made.

#### **Anti-Trust Policy and Conflict of Interest Statement**

The Anti-Trust Policy and Conflict of Interest (COI) Statement were reviewed. New Committee members were instructed to return signed copies of the COI to HIBCC staff.

#### **Approval of Agenda**

Motion was made by Harry Manolopoulos, seconded by Donna Lee and approved unanimously to accept the agenda as distributed.

#### **Approval of Minutes**

Motion was made by Lee, seconded by Rob Milne and approved unanimously to accept the minutes of Auto-ID Technical Committee Meeting on December 7, 2006.

### **Addition of Committee Member/Approval of Roster**

Richard Kriozere requested membership on the AITC, and Figarella stated that the AITC and the HIBCC Board, in accordance with Section 2.1 of the HIBCC SOPs, will need to vote for the addition of Kriozere to the Committee roster.

Motion was made by Sheri Hudson, seconded by In Mun and approved unanimously to accept AITC roster with the addition of Kriozere.

### **ANS MH10.8.2**

Figarella reported that a request form has been filed for a proposed new data identifier of 26Q to be included in ANS MH10.8.2. The proposed identifier is essentially the packaging level indicator currently in the SLS, it would just now have its own field, making it more unambiguous. This would more clearly define the packaging levels.

### **Potential 2008 National Patient Safety Goals & Requirements - JCAHO**

Kriozere reviewed a portion of the Potential 2008 National Patient Safety Goals & Requirements:

**Goal 1:** Improve the accuracy of patient identification.

**Requirement 1A:** Use at least two patient identifiers when providing care, treatment or services.

#### **Implementation Expectations for Requirement 1A:**

- 1) Two patient identifiers are used when doing the following:
  - Administering medications or blood products
  - Collecting blood samples and other specimens for clinical testing
  - Providing other treatments or procedures
- 2) The patient's room number or physical location is not used as an identifier
- 3) Containers used for blood and other specimens are labeled in the presence of the patient.

### **Positive ID for Patient Safety Standard**

Manolopoulos provided a brief overview of a location identification specification that is being implemented at Massachusetts General Hospital and follows the data structure conventions of Positive Identification for Patient Safety; Part 1: Medication Delivery. The Committee discussed whether this location specification should be incorporated into the Positive Identification for Patient Safety standard prior to initiating the public review and comment period. The Committee agreed to send the standard to ANSI as is, and that the location specification can be added in future.

A motion was made by Manolopoulos, seconded by Hudson and approved unanimously to submit the Draft ANSI/HIBC 3.0 Positive Identification for Patient Safety, Part:1 Medication Delivery Standard to the HIBCC Board and then to ANSI in order to initiate the public review and comment period.

Figarella stated that the HIBCC office will distribute a letter ballot to absent Committee members in order to afford them the opportunity to vote.

### **Supplier Labeling Standard (SLS)**

Figarella reviewed the revisions that have been made to the SLS since the December meeting, which include the removal of unnecessary GS1 references, increasing the product ID field from 13 to 18 characters in the primary structure and updating data strings from 1995 to 2005. The

Committee reviewed and discussed the current version and noted more editorial changes that will be made prior to initiating the public review and comment period.

A motion was made by Thall, seconded by Walt Mosher and approved unanimously to submit the Draft Revision ANSI/HIBC 2.3 Health Industry Bar Code (HIBC) Supplier Labeling Standard (with all the editorial changes as discussed) to the HIBCC Board and then to ANSI in order to initiate the public review and comment period.

Figarella stated that the HIBCC office will distribute a letter ballot to absent Committee members in order to afford them the opportunity to vote.

### **HIBCC Standard Operational Procedures (SOP)**

Kate Diedrickson reviewed the changes made to the 2007 version of the SOPs. Revisions include updating verbiage in Section 8.0 in order to comply with the current version of *ANSI Essential Requirements* and the addition of text that states annual Committee membership fees are now a requirement of Committee participation. Previously fees were charged on a per meeting basis. HIBCC Corporate members are still entitled to unlimited Committee memberships for all employees and Corresponding members receive membership to one Committee. Existing membership requirements also still apply.

A motion was made by Lee, seconded by Mun and approved unanimously to accept the 2007 version of HIBCC's SOPs. This motion will be presented to the HIBCC Board at tomorrow's meeting.

Figarella stated that the HIBCC office will distribute a letter ballot to absent Committee members in order to afford them the opportunity to vote.

### **RFID Standard**

Copies of the RFID guideline were distributed to the members. The Committee agreed that the guideline should become a new standard instead of incorporating it into the SLS.

A motion was made by Mosher, seconded by Hudson and approved unanimously to submit the Project Initiation Notification System (PINS) Form to the HIBCC Board and to ANSI in order to initiate the creation of a new American National Standard for the document HIBC RFID for Product Identification.

Figarella stated that the HIBCC office will distribute a letter ballot to absent Committee members in order to afford them the opportunity to vote.

### **New Business**

Milne requested that, in the future, the Committee members be allowed more time to review documents prior to discussing them.

### **Adjourn**

There being no further business, a motion was made by Manolopoulos, seconded by Hudson and approved unanimously to adjourn at 4:00 p.m.

### **Action Items**

- HIBCC will circulate four letter ballots to absent Committee members;
- HIBCC will submit the appropriate forms to ANSI;
- HIBCC will post the public review versions of the SLS and Positive ID for Patient Safety to the Web site;
- HIBCC will submit the 2007 SOPs to ANSI.